

Each contractor that you hire is required to be approved by the lender and provide proof of their insurance prior to construction loan closing.

Attached is a Lender Approval Application. Have each contractor who will provide work on your new home job site complete this application and return with their final and accepted bid. Incomplete or late arriving applications will result in delaying your closing date.

Previously approved contractors will not have to complete this approval form, but will still have to submit updated proof of insurance. Check with the lender representative concerning the approved status of any particular contractor that you are considering for hire.

Attached is an example of a Contractor Bid Form. Bids that you collect should be presented to the lender using this form or a form of similar format. For everyone's protection, all bids should be documented and itemized with as much detail as possible. Bids submitted in an incomplete form will not be accepted by the Lender and will result in delaying your closing date.

SUBCONTRACTOR LENDER APPROVAL APPLICATION

Date Of Application _____ Job Name _____

Applicant Trade Name: _____

Mailing Address: _____

City _____ State _____ Zip _____

Telephone Number (____) _____ Fax Number (____) _____

Style Of Business: Individual _____ Limited Partnership _____ Co-Partnership _____ Corporation _____

IF PARTNERSHIP

Name Of Partners: 1.) _____ 2.) _____

3.) _____ 4.) _____

use the abbreviation, "Ltd." after the name of limited partner

IF CORPORATION

State and Date of Incorporation: _____ / _____

CORPORATE OFFICERS

President _____ Vice President _____

Secretary _____ Treasurer _____

EXPERIENCE

Describe In Detail The Kind of Contracting Work You Will Bid Upon: _____

Current Professional/Trade Licenses or Certificates Held.

Licenses/Certificate Issued By	Field/Trade Specialization	License/Certificate No.	Issue Date	Expiration Date

***Insurance Information
Liability Insurance (Attach Certificate)***

Company _____

Address _____

Phone Number _____

Workers Compensation (Attach Certificate)

Company _____

Address _____

Phone Number _____

IF YOU ANSWER "YES" TO ANY OF THE FOLLOWING QUESTIONS, PROVIDE A FULL EXPLANATION ON A SEPARATE SHEET OF PAPER

YES/NO

		1. Within the past 7 years, were you indicted or convicted of a felony?
		2. Within the past 7 years, were you or any company of which you were either a partner or officer declared or placed in bankruptcy?
		3. Within the past 7 years, did you or any company of which you were either a partner or officer have any professional or business license revoked or suspended?
		4. Are there any liens for labor or materials filed on any of your work or the work of any firm of which you are a partner or officer?
		5. Within the past 7 years, were you or any company of which you were either a partner or officer sued because of a matter involving a construction business?

References

I/We hereby authorize the below listed Companies and/or individuals to release to Lender, for the purpose of investigation, general contractor information concerning mine/our workmanship, work ethic etc. You are released from any and all liability which may result from furnishing this "General" information.

_____ Date

_____ Applicant

List Projects Your Organization Has Completed or Business References

Owner & Location	Phone Number	Work Performed	Total Contract

INSTRUCTIONS FOR SIGNING

EACH PERSON LISTED UNDER "STYLE OF BUSINESS" (pg.1.) MUST SIGN THIS APPLICATION.

The undersigned hereby apply for approval by Riverview Homes, Inc and vouch for the truth and accuracy of all statements, answers and representations made in this application.

Signature

Social Security No. of Signer

Date

Signature

Social Security No. of Signer

Date

Signature

Social Security No. of Signer

Date

Signature

Social Security No. of Signer

Date

Construction Bid Form Time and Material Costing

Most of the items listed on this bid form will be required to be completed prior to final funding and the owner taking possession of the home. If contractor is not responsible for a particular item, owner must make sure who will be providing the service.

Date Presented: _____ Owner Name: _____

Job Site Location: _____

Work Item	Description Of Work	Dollar Amount
Permit & Application Fees		
Excavation		
Trees Cleared & Removed		
Footer, including thickness & depth		
Foundation including block size		
"I" Beams		
French Drains		
Foundation Garage Doors		
Foundation Man Doors		
Foundation Windows		
Foundation Stairwell Steps		
Septic/Sand Mound System		
Water Well Drilling		
Sewer Tap In Fee		
Water Tap In Fee		
Driveway Excavation		
Gravel/Paving For Drive		
Porches		
Sidewalks		
Front Door Steps		
Rear Door Steps		
Gutters & Downspouts		
Furnace System		
Ductwork		
Air Conditioning		
Oil Tank & Installation & Hook up		
Natural Gas Installation & Hook Up		
Electric Service Installation		
Electric Hook up		
Sewer Hook up		
Water Hook up		
Water Test		

Rough Grade		
Finish Grade		
Grass Seed & Straw		
Machine On Site For Day Of Delivery		

CONDITIONS

ROCK/WATER CLAUSE: If unexpected soil conditions, excessive rocks or excessive water, or other problems arise in excavation, additional charges may be billed to you to correct any abnormal condition.

There will be NO OCCUPANCY of home by owner until all monies have been paid in full to all contractors and sub contractors. Owner will be required to sign the sub agreement as being satisfied with work prior to final payment and owner occupancy.

Other Conditions: _____

Bid Presented By: _____

Forward any questions to me at the following address and/or phone number. _____

Owner _____

Co-Owner _____